



**At Home**

Real Estate Services, Inc.

7495 McLaughlin Rd Suite 103

Falcon, CO 80831

719-495-2247 office 719-457-5900 fax

[www.athomeres.com](http://www.athomeres.com)

**As per the lease agreement, I/We, the undersigned give written Notice to Vacate the property at:**

Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Reason for moving: \_\_\_\_\_

I will be moving out and turning keys in to your office by 12 pm (noon) on: \_\_\_\_\_

**Forwarding Address:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I understand that according to my lease, I must provide a minimum of 45-Day Notice to Vacate; and that the Landlord shall have the right to show the premises to prospective occupants at reasonable times during the last sixty days of the term of the lease. To accommodate the showings, the best times for showings are:

\_\_\_\_\_.

Please call me at (#) \_\_\_\_\_ or (#) \_\_\_\_\_ to set up times for prospective tenants to see the property.

I understand that I must have a black light test completed by Environmental Assessment prior to the carpets being cleaned and the carpet professionally cleaned by a truck mounted system. I will provide a paid receipt when I turn in the property keys & remotes (if applicable). The house must be in a clean and re-rentable condition. The rent and utilities will continue to be my expense until keys are turned in or repairs and cleaning are done so the property is re-rentable. If last month's rent in escrow was paid at move in, it will not be applied unless the original lease terms have been fulfilled.

I also understand that the Landlord has 60 days in which to account for my security deposit and that I will not use the deposit toward rent during the last 30 days. I have received the cleaning guide and agree to comply with the guidelines.

All keys and remotes must be turned into the office at **7495 McLaughlin Rd #103, Falcon, CO 80831** no later than **12 pm** the last day of the lease. Our office does not do joint walk through/exit inspections.

Should the status of # my move change and I would like to extend or withdraw my notice I must first check to see if the property has been re-rented, and if not, I must rescind my vacate in **writing**. Such notice will not be considered extended or rescinded until a **Property Manager has signed and dated said notice.**

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Date

**Office Use Only**

Copy NTV and Cleaning Guide to tenant by (Initials): \_\_\_\_\_ Date: \_\_\_\_\_